



**NOTICE IS HEREBY GIVEN THAT THE MEETING OF THE
PARISH COUNCIL WILL BE HELD ON:**

WEDNESDAY 24th SEPTEMBER 2025 at 7.00pm in the Bernard Hall

Councillors are summoned to attend.

A G E N D A

Parishioners Question Time

1. **Apologies**, to receive apologies for absence.
2. **Declaration of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
3. **Approval of Draft Minutes**, Wednesday 27th August 2025.
4. **Matters Arising**, from previous Minutes.
5. **Contributions from Buckinghamshire Council Councillors**, to receive contributions.
6. **Local Area Technician**, to provide an update on maintenance items.
7. **Planning**
 - **Draft Local Plan consultation**. To consider the Parish Council's response (as consultee) to the Draft Local Plan. Comment by: Wednesday 29 October 2025 by 23:59pm.
 - **Barn Cottage – right of access**. To take steps to formalise the right of access agreement across Parish land (Skittles Green).
8. **Correspondence**, outside Agenda items.
9. **Road Safety Project (Highways and Traffic)**, to provide any update on traffic calming projects.
10. **Footpath Project/Bridleway Improvements**, to provide any update.
11. **Children's Playground**, to provide an update.
12. **Reports from Councillors attending meetings and outside organisations** including CPFA.
13. **Notice of Conclusion of Audit for Year Ended 31st March 2025**. To note now completed.
14. **Finance**
 - **Balance from Minutes of previous meeting (27th August 2025): £24,728.51**
 - **Receipts: £0.00**
 - **BACS Debits: £0.00 (Information Commissioner's Office)**
 - **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
 - **Balance of Bank Account (Current): £24,728.51 (as at 19th September 2025)**
 - **Available Funds: £98,775.17 (balance of bank account plus balance of savings account (£74,046.66 including interest (£130.96)**
 - a. **Orders for Payment: £5,799.88**
 - **Venetia Davies - £828.63 (Clerk Salary (£773.50) plus Backpay (£121.35) less PAYE Tax (£81.60) £813.25) + (Use of Home allowance £15.38).**
 - **Venetia Davies - £83.95 (Stationery - Toners, paper)**
 - **Simon Brown - £666.00 (Village Green cuts £165.00, Verge Cutting £390.00, VAT £111.00)**
 - **Trustees of Bernard Hall Committee - £24.00 (August Hall hire).**
 - **JRB Enterprises Limited - £197.16 (£164.30+ £32.86 VAT) (Dog Bags).**
 - **PKF Littlejohn LLP - £378.00 (£315.00 + £63.00 VAT) (Annual Governance and Accountability Return for year ended 31st March 2025).**
 - **AJG Community Schemes - £3,622.14 (Parish Council insurance).**
 - **BALANCE (Current Account): £18,928.63 (Available Funds less Orders for Payment).**
 - **BALANCE (Savings Account): £74,046.66. Total Funds: £ 92,975.29**

Venetia Davies
Clerk and RFO

b. Management Report. September 2025.

15. Items for Information

- **Town and Parish Council Planning Forum** - Thursday 25th September 1.30-3.00pm on Teams.
- **Buckinghamshire Highways' and Transport Stakeholder Conference** - Monday 29th September 2025 at 1pm - The Gateway, Aylesbury, HP19 8FF

16. Date and Time of Next Meeting:

WEDNESDAY 22nd OCTOBER 2025 - 7pm in the Bernard Hall